

To

The Management of the Correctional Facility in Gießen

Visitation Department

Gutfleischstraße 2a

35390 Gießen

Declaration regarding the procedure for contacting prisoners/inmates here: Visits, correspondence, telephone calls, and other communication

I have taken note of the information letter regarding the procedure for contacting prisoners and the information sheet regarding the processing of personal data in the Hessian Correctional System.

I,

(First name, Last name, if applicable, Maiden name)

Date of birth: _____

Place of birth: _____

Nationality: _____

(Address [Street and place with postal code])

(Relationship or family connection)

(Phone number, email address for Teams)

intend to contact the prisoner/inmate,

(Name, First name)

(Date of birth) (Prisoner number)

who has requested the approval for me as a contact person.

Intention to make contact

I consent to a reliability check of my personal information to determine whether there are any reasons preventing contact with the above-mentioned prisoner/inmate or if restrictions are necessary.

I am aware that the data obtained in the course of the review of my person, if they lead to a contact ban or restriction, may be part of judicial proceedings (§ 83 No. 3 HStVollzG in conjunction with §§ 109 et seq. Penal Enforcement Act [StVollzG], § 92 (1) Juvenile Court Act [JGG] in conjunction with §§ 109 and 111 to 120 (1) StVollzG, § 119a (1) Sentence 1 Criminal Procedure Code [StPO]; § 119 (5), (6) StPO, § 78 No. 3 HSVVollzG in conjunction with §§ 109 et seq. StVollzG) and may be disclosed to the prisoner/inmate in the event of a judicial review.

Intention not to make contact

The contact approval will not be further reviewed, and no reliability check of my person will be conducted.

(Location, Date) (Signature)

For minors (14 – 18 years)

Consent of the legal guardian:

Name: _____

Date of birth: _____

(Location, Date) (Signature of legal guardian)

I hereby confirm the following accompanying person:

Name: _____

Date of birth: _____

(Location, Date) (Signature of legal guardian)

(Location, Date) (Signature of accompanying person)

Information on the procedure for contacting (visits, correspondence, and telecommunications) prisoners in pre-trial detention

Prison Gießen

Visitation Department -

Gutfleischstraße 2A

35390 Gießen

The currently incarcerated prisoner in Gießen prison has requested your approval as a contact person.

According to § 25 (1) HUVollzG, prisoners have the right, within the framework of the legal requirements and especially considering procedural safeguards, to contact persons outside the institution.

However, the institution management can, in accordance with § 25 (2) HUVollzG, prohibit contact:

Under No. 1 with certain persons, if the safety or order of the institution would be endangered,

Under No. 2, if there is a concern that the contact is likely to promote endeavors as defined in § 2 (2) of the Hessian Protection of the Constitution Act in its current version or similar behaviors,

Under No. 3 to victims of the crime, if there is a concern that the contact will have harmful effects on them, or if the prohibition of contact is necessary for victim protection,

Under No. 4, if authorized persons do not agree, or

Under No. 5 to persons who are not relatives of the prisoner according to § 11 (1) No. 1 of the German Penal Code, if there is a concern that they may have a harmful influence on the prisoner or obstruct their reintegration, or the contact is likely to influence extremist behavior.

As a milder means to a contact ban, visits, correspondence, and telephone calls may be restricted (§§ 26 (3) to (5), 27 (2) Sentence 2, and 28 (3) HUVollzG).

To determine whether there are reasons against contact or if restrictions are necessary, the correctional institution may conduct a review of your person.

The legal basis for the review is § 54a HUVollzG. According to this, the institution may, with your consent, conduct a reliability check to maintain the security and order of the institution. For this purpose, personal data will be collected and further processed. For minors, we require the consent of the legal guardian and proof of parentage (birth or adoption certificate).

The data obtained in the course of the review of your person, if they lead to a visit or contact ban or restriction, will be part of judicial proceedings (according to § 119a StPO) and may be disclosed to the prisoner/inmate. Furthermore, the collected data will not be transferred to third parties unless their transmission is permitted or required by another legal provision.

If you refuse to consent to a reliability check of your person, you will not be approved for a visit or as a contact person.

If you wish to contact the inmate, please return the attached declaration to the Gießen correctional facility within eight weeks at the latest.

If you do not wish to contact the prisoner, you can either note this on the declaration or simply not send the declaration back to the Gießen Correctional Facility (Gutfleischstraße 2a, 35390 Gießen). If no declaration is returned, we assume you do not wish to make a visit or contact. No further processing of the application for approval for visits or as a contact person will then occur.

Additionally, I refer to the attached declaration and the information sheet regarding the processing of personal data in the Hessian Correctional System.

Please attach proof of your telephone number (a copy of the contract or a bill showing the account holder) if telephone contact is desired. Please also provide your Skype name/address if Skype contact is requested.

We also request that you send a copy of your identity card. Without submitting the required documents, the application to be approved as a contact person cannot be further processed. Please send the completed applications and supporting documents by mail to the address above.

Once the review is completed, the prisoner will be informed that, from this point on, they can schedule visit appointments via the online appointment scheduling platform at the following link:

<https://terminvereinbarung-justiz.hessen.de>

Sincerely,

The Director of the Gießen Correctional Facility